

Internship Opportunities from LinkedIn & Indeed & Other

July 24, 2023

Prepared by:

MIAB LinkedIn & Communication Subcommittee

MIAB Internship Working Group

Job title:

- 1. Intern - Finance and Accounting - Corus**
- 2. Banking Analyst – Expert Summer Intern Programme – 2024 - Barclays**
- 3. 2024 Capital Markets, Global Markets Program Summer Analyst (4 Months) - RBC**
- 4. Advisor Internship Program (AIP) (Toronto/Ottawa/Montreal) - Raymond James AIP**
- 5. Account Coordinator Intern - CulturaliQ Marketing International**
- 6. Business Finance Co-op - Chemtrade**
- 7. Accountant - Co-op, Assurance and Accounting, Audit - September 2023 - MNP**
- 8. Business Analyst Student, Domestic Transportation - Fall 2023 - Canadian Tire**
- 9. Facility Accounting Intern (4-month contract) - Northland Power Inc.**
- 10. Risk Management Co-op/Internship (Fall 2023) - ONEX**
- 11. Portfolio Planning Coordinator - Co-op/Intern Fall 2023 - Definity**

Job description:

- 1. Intern - Finance and Accounting - Corus**

<https://can231.dayforcehcm.com/CandidatePortal/en->

[US/coruserent/Site/CORUS/Posting/View/13271?source=Indeed](https://can231.dayforcehcm.com/CandidatePortal/en-US/coruserent/Site/CORUS/Posting/View/13271?source=Indeed)

Division: Finance and Accounting

Work Status: Temporary Contract (Internship)

Location: Toronto, ON

About the Role:

Corus Entertainment has an exciting opportunity for a Finance and Accounting Intern in our Toronto office. The candidate will have the opportunity to see many aspects of the business and work on varied projects over the course of their internship.

Candidates must have a keen interest in the media and entertainment industry and a desire to explore non-traditional aspects of business. Candidates should be able to demonstrate a commitment to the Corus values of win together, think beyond, make it happen, learn every day and show we care. Not only should candidates perform given tasks to an exemplary level, they should also be able to identify needs within their business unit and offer ways in which they can exploit these opportunities.

You will contribute by:

A comprehensive knowledge of sentence structure and formulation, in understanding multiple written Agreements

Analyze Broadcast Program Agreements to identify royalties and understand the financial implications

Review royalty statements to ensure royalty calculations are in compliance with Agreements

Assist in preparing royalty reports due to Producers and Third Parties.

Track and monitor all royalties under Corus' brands and TV Networks

Assist in monthly royalty forecast management reports

Prepare invoices and collect on delinquent royalties

Perform other duties as assigned

Assist with processing programming inventory transfers

Assist with preparation of FSCP schedules

Skills and Experience you will bring:

Strong analytical skills

Strong organizational skills

Proficient in Microsoft Excel and Outlook

Ability to multi-task and prioritize projects as needed

Attention to detail and strong work ethic

Proactive, self-starter

Application Deadline: Wednesday, August 8th

2. Banking Analyst – Expert Summer Intern Programme – 2024 - Barclays

https://search.jobs.barclays/job/-/-/22545/43967133376?src=JB-12160&utm_source=Indeed&utm_medium=organic&utm_campaign=Indeed

Job description

Join the world of banking

Every day, corporations worldwide come to Barclays for our banking expertise. We help drive global commerce by providing comprehensive financial, advisory and capital-raising services. Our bankers advise on everything from privatizations and mergers and acquisitions to debt and equity financings and restructuring. Want in? Apply to become a Summer Analyst.

The chance to make an impact

As a Summer Analyst, you'll spend the summer learning the art and science behind executing a transaction. As a member of one of our industry, product or geographic groups, you'll work on live deals and deal proposals. You may also work on projects that include:

financial analysis and modeling

valuation

industry research

client due diligence

developing written materials, including offering memoranda and new business presentations.

A place where you can thrive

At Barclays, you'll be surrounded by people who will help you achieve your ambitions. Our collaborative, supportive environment gives you the chance to build solid relationships with senior leaders and peers alike. During the program, you'll also:

participate in formal and informal training

connect with junior and senior mentors
attend dedicated networking sessions and other program events
receive detailed performance feedback
give back to the community through volunteer events.

And if you really impress us, this could be the beginning of an incredible career. We invite top-performing, eligible Summer Analysts to join us as full-time Banking Analysts after graduation.

Opportunities where you want to be

The Banking Summer Analyst position is typically available in Calgary, Chicago, Houston, Los Angeles, Menlo Park, New York and Toronto.

To be considered for this program, you must:

Be an undergraduate student with an anticipated graduation date between December 2024 - June 2025.

Ideally, you would also have:

a GPA of 3.2 or above
unrestricted work authorization in the country you're applying to work within
a strong interest in business and finance, though no specific major is required
course experience in accounting (strongly recommended)
resourcefulness, team-orientation, enthusiasm and an entrepreneurial spirit,
demonstrated through participation in extracurricular activities.

For further information about Barclays, please visit our website home.barclays

To learn more about careers at Barclays, visit search.jobs.barclays

3. 2024 Capital Markets, Global Markets Program Summer Analyst (4 Months) - RBC

<https://jobs.rbc.com/ca/en/job/RBCAA0088R0000046641EXTERNALENCA/20>

[24-Capital-Markets-Global-Markets-Program-Summer-Analyst-4-](#)

[Months?utm_source=Indeed&utm_medium=phenom-](#)

[feeds&utm_source=indeed&utm_medium=organic_job&jobPipeline=Indeed](#)

Job Title

2024 Capital Markets, Global Markets Program Summer Analyst (4 Months)

Job Description

What is the opportunity?

Summer 2024 internship opportunities exist within RBC Capital Markets for energetic, bright and talented undergraduates and graduates. Students applying to the Global Markets Intern Program are interested in a full time opportunity post-graduation within the Global Markets Program.

Successful candidates will be placed in one of the businesses that participate as part of the full time Global Markets Program: Maco; Spread; Global Equities; Global Research; and Debt Capital Markets. Placements are available in Toronto, Montreal, Calgary and Vancouver offices. If you have a city of preference please indicate in your cover letter. The summer program extends for 16 weeks and provides interns the opportunity to gain in-depth, hands-on experience while working and learning alongside our experienced market professionals.

What will you do?

Summer Analysts will be assigned various projects that may include:

Key new business initiatives

Market and/or credit analysis

Marketing campaigns

Client pitches and presentations

Equity or debt sales and trading exposure

What do you need to succeed?

Must-have:

Candidates must be graduating from their undergraduate programs in either December 2024 or Spring 2025

Desire to learn and an eagerness to make a meaningful contribution to the team environment at RBC Capital Markets

Track record of outstanding academic achievement

Proven technical and analytical skills

Diversity of extracurricular activities

Strong oral and written communication skills

Initiative and the ability to play a key role as a team member in a fast-paced and challenging work environment

Nice-to-have:

Fluency in more than one language is an asset but not required

What's in it for you?

We thrive on the challenge to be our best, progressive thinking to keep growing, and working together to deliver trusted advice to help our clients thrive and communities prosper. We care about each other, reaching our potential, making a difference to our communities, and achieving success that is mutual.

Leaders who support your development through coaching and managing opportunities

Ability to make a difference and lasting impact

Work in a dynamic, collaborative, progressive, and high-performing team

In order for your application to be considered, please upload your COVER LETTER and RESUME as ONE PDF FILE.

We thank all interested candidates; however, only those selected for an interview will be contacted. Candidates will be shortlisted on a rolling basis.

We thrive on the challenge to be our best, progressive thinking to keep growing, and working together to deliver trusted advice to help our clients thrive and communities prosper. We care about each other, reaching our potential, making a difference to our communities, and achieving success that is mutual

Job Summary

RBC Capital Markets is a part of the Royal Bank of Canada, one of the largest providers of financial services in the world. RBC ranks among the top five banks in North America by market capitalization and has one of the highest credit ratings of any financial institution in the world.

Our Global Markets division provides industry leading sales, trading, structuring, research and advisory services across a number of different asset classes, to institutions, corporations, governments and high net worth clients around the world. We strive to add value for our clients by providing focused, in-depth expertise in a range of products, services, sectors and markets.

Address:

TORONTO, Ontario, Canada

City:

CAN-ON-TORONTO

Country:

Canada

Work hours/week:

37.5

Employment Type:

Full time

Platform:

Capital Markets

Job Type:

Student/Coop (Fixed Term)

Pay Type:

Salaried

Posted Date:

2023-01-26

Application Deadline:

2023-08-20

Inclusion and Equal Opportunity Employment

At RBC, we embrace diversity and inclusion for innovation and growth. We are committed to building inclusive teams and an equitable workplace for our employees to bring their true selves to work. We are taking actions to tackle issues of inequity and systemic bias to support our diverse talent, clients and communities.

We also strive to provide an accessible candidate experience for our prospective employees with different abilities. Please let us know if you need any accommodations during the recruitment process.

Join our Talent Community

Stay in-the-know about great career opportunities at RBC. Sign up and get customized info on our latest jobs, career tips and Recruitment events that matter to you.

Expand your limits and create a new future together at RBC. Find out how we use our passion and drive to enhance the well-being of our clients and communities at [rbc.com/careers](https://www.rbc.com/careers).

4. Advisor Internship Program (AIP) (Toronto/Ottawa/Montreal) - Raymond James AIP

https://raymondjames.taleo.net/careersection/1_ca/jobdetail.ftl?job=2101760&tz=GMT-05%3A00&tzname=America%2FChicago&src=JB-10200

Job Description - Advisor Internship Program (AIP) (Toronto/Ottawa/Montreal)
(2101760)

Advisor Internship Program (AIP) (Toronto/Ottawa/Montreal)
-2101760

Summary

The Raymond James AIP is a comprehensive and demanding career development training program that prepares Advisors to grow a successful advisory practice. Candidates will join the firm as an intern on an existing advisory team.

The AIP is a 36-month training and development program that focuses on expanding the advisors knowledge of business building strategies and successful advisor practices. The AIP is conducted as an interactive program that includes a combination of classroom training, online learning, mentorship and group coaching.

Expected Hire Date: March 2023

Essential Duties

The primary responsibility of an Advisor is to provide clients with advice on financial matters with a total wealth management perspective. Interns will build relationships with high net worth clients through various prospecting methods, i.e., outbound calling, networking, seminars, direct mail campaigns and various other sales and marketing methods. The role involves understanding the needs of clients then providing appropriate options and solutions to best meet those needs.

New advisors are expected to grow their assets under administration by \$8 -10 million in each of year one, two and three; while helping to support the assigned advisory team.

Knowledge, Skills, and Abilities

Knowledge of:

Working knowledge of business/finance/economics acquired through the combination of a university degree and/or related work experience; and

Knowledge of investment products and services.

Skills in

Proven finance/sales/entrepreneurial skills in an advice capacity to persons of influence;

Excellent interpersonal/relationship building skills required to build strong, positive and trusting client relationships;

Excellent time management and organizational skills sufficient to meet multiple and conflicting deadlines in a high pressure environment; and

Well-developed presentation skills sufficient to convey both factual and conceptual information and ideas to clients.

Ability to

Experience with using various prospecting methods to gain appointments;

Ability to prepare proposals and presentation/seminar materials;

Ability to learn quickly and make sound, timely decisions; and

Entrepreneurial spirit.

Education and experience

Post-secondary education;

Successful completion of the Canadian Securities Course (CSC) (valid & completed within the last 3 years);

Successful completion of the Conduct and Practices Handbook Course (CPH) (valid & completed within the last 2 years);

Successful completion of the 90-Day IIROC Licensing Training Program (valid & completed within the last 2 years);

Must be registered (or eligible to be re-registered) with Securities Regulator in Province of Residence as of date of hire;

Upon hire, the Raymond James AIP training program must be attended and successfully completed;

Successful completion of the Certified Financial Planner (CFP) designation or equivalent within 24 months from date of hire;

Fulfillment of IIROC continuing education requirements on an ongoing basis; and

A minimum of 3 years full service brokerage and/or financial industry related experience.

Depending on eligibility, we offer:

Competitive Wages

Health Benefits Program including Life Insurance and Disability from start date

RRSP Matching Program from start date

Employee Stock Purchase Plan

Paid Time Off & Other Time Off such as Volunteer Day

Discretionary Bonuses

Tuition Reimbursement Program

Top Up Plan

Employee Investment Accounts

Flexible Work Styles

Raymond James Guiding Behaviors

Raymond James Guiding Behaviours

At Raymond James Ltd, our associates use five guiding behaviours (Develop, Collaborate, Decide, Deliver, and Improve) to deliver on the firm's core values of client-first, integrity, conservatism and independence.

We expect our associates at all levels to:

- Grow professionally and inspire others to do the same
- Work with and through others to achieve desired outcomes
- Make prompt, pragmatic choices and act with the client in mind
- Take ownership and hold themselves and others accountable for delivering results that matter
- Contribute to the continuous evolution of the firm

Job Wealth management

Primary Location CA-ON-Toronto-Toronto

Other Locations CA-ON-Ottawa-Ottawa, CA-QC-Montreal-Montréal

Organization Branch

Schedule Full-time

Status Permanent Full-Time

5. Account Coordinator Intern - CulturaliQ Marketing International

<https://ca.indeed.com/jobs?q=account+intern&l=Toronto%2C+ON&vjk=cef03cf>

[512688700](#)

Company description

CulturaliQ is a leading Toronto-based market research and strategy agency focused exclusively on the cultural markets in North America.

Job description

- Supporting update and maintenance of the “Status Report“
- Presence in all client meetings, taking notes, and developing a “Contact Report” for all meeting
- Coordinating all activities including media, creative, PR and reporting for all assigned clients
- On-going competitor SWOT analysis
- Ideation, creative thinking to enhance existing tactical marketing programs
- Support Account team in managing billings (Estimates, Dockets, PO, IOs)
- Business development support

Job Type: Internship / Co-op

Benefits:

- Flexible schedule
- Work from home

Schedule:

- Monday to Friday

Work Location: Hybrid remote in North York, ON

6. Business Finance Co-op - Chemtrade

<https://careers2-chemtradelogistics.icims.com/jobs/3792/business-finance-co-op/job?mode=job&iis=Job+Board&iisn=LinkedIn&mobile=false&width=1519&height=500&bga=true&needsRedirect=false&jan1offset=-300&jun1offset=-240>

About This Role and About You

The Co-op Student, Business Finance, is a financial resource to the Divisional Business Controllers and Vice President, Business Finance supporting all North American businesses at Chemtrade. The Co-op Student is responsible for preparing

and analyzing financial/business reports.. Further, the Co-op Student will assist in ad hoc analyses and special projects as required to support the Business Finance team.

Responsibilities

Monthly / Quarterly Report & Analysis:

Assist in the preparation of monthly and quarterly reports for the Divisional Business Controllers and Vice President, Business Finance which highlight and explain significant variances between actual results and Plan or Outlook.

Preparation of monthly variance analysis and explanations versus Plan or Outlook including

Customer Volume and Mix variance analysis

Customer Price variance analysis

Logistics and Suboptimal Supply analysis

Foreign Exchange analysis

Other analyses as directed

Assist in preparation of monthly or quarterly business review presentations

Special Projects:

Provide ad hoc financial analysis as required to support the business.

Provide support to other business areas if required.

Qualifications

2nd /3rd year University student enrolled in a Business/Accounting Program, B.Comm etc.

Must be detail-oriented with strong analytical skills

Strong verbal and written communication as well as interpersonal skills

Good time management skills. Self-starter, ability to multi-task and work independently

Strong MS Excel skills required (formulas (such as VLOOKUP, SUMIF, IF, etc.) Pivot tables

Working knowledge of MS Word and PowerPoint

This position will be hybrid - home based with approx. 1 to 2 days in the North York office per week.

7. Accountant - Co-op, Assurance and Accounting, Audit - September 2023 - MNP

<https://recruiting.ultipro.ca/MNP5000MNPL/JobBoard/d1e870eb-9c8c-4ce5-88ee-9f042cf2a12f/OpportunityDetail?opportunityId=ab0f0f16-df78-4a20-bc10-b89e3597f9dc>

Responsibilities

Develop technical skills in areas such as: compilations, reviews, audits, bookkeeping and tax

Develop and apply knowledge of International Financial Reporting Standards (IFRS), Generally Accepted Accounting Principles (GAAP) and/or Accounting Standards for Private Enterprise (ASPE)

Set-up files for new clients and newly incorporated businesses, manage multiple files simultaneously and conduct inventory counts

Perform accounts receivable, accounts payable, capital asset acquisition and disposition and payroll walk-through with clients in a professional manner

Summarize current financial status by collecting information and preparing balance sheet, profit and loss statements and other relevant reports

Assess appropriateness of audit evidence for expenses, revenues, capital asset additions, accounts payable, accounts receivable and prepaid expenses

Review, investigate and correct discrepancies and irregularities in financial entries, documents and reports

Establish charts of accounts and prepare entries for posting to accounts

Prepare correspondence, technical reports, client summaries and presentations outlining engagement findings, facts and highlights

Collaborate with client engagement team and build relationships with client contacts

Contribute to the development of new ideas and approaches to improve work processes while effectively using MNP internal programs and systems

Maintain flexibility to travel, as necessary

Skills and Experience

Completion of, or working towards, a bachelor's degree in commerce or business administration (accounting or finance major is preferred)

Completion of, or working towards, prerequisites for admission into the CPA Professional Education Program (PEP) upon commencement of employment

Previous accounting related office experience is considered an asset

Customer service and/or client service experience is considered an asset

Experience working with accounting and tax software is considered an asset

MyRewards@MNP

More than a paycheque, MNP is proud to offer customized rewards for our team members. With a focus on health and wealth, we provide an extensive list of benefits that support our unique culture and foster work-life integration.

8. Business Analyst Student, Domestic Transportation - Fall 2023 - Canadian Tire

https://canadiantirecorporation.wd3.myworkdayjobs.com/en-US/Enterprise_External_Careers_Site/job/Mississauga-ON/Business-Analyst-Graduate-Student--Transportation--12-months----Summer-2023---Canadian-Tire-Corporation_JR112643

What You'll Do

The Analytics & Tactical Solutions team within Domestic Execution supports the daily execution teams managing all inbound and outbound freight within Canada. This team's mandate is to provide insight into the performance of our operations (cost & service) to enable internal and external stakeholders to make sound business decisions that drive strong customer service to our CTR Associate Dealers within budget. Scope of work includes: reporting & analysis, data visualization, end-user tool development, process mapping & process improvement. The Business Analyst Student will be involved in all phases of the development of business solutions, from the identification and analysis of opportunities, through to implementation and ongoing support.

Analyse various topics as assigned, from the simple to the complex, presenting findings, including key information and issues, as well as potential solutions.

Publish regular daily/weekly/monthly/quarterly reporting to various stakeholders including Domestic Transportation teams & leadership, senior management, CTR Associate Dealers, and carrier partners.

Identify and action opportunities to drive down supply chain costs and/or improve service by applying continuous improvement methodologies to Transportation and related processes.

Contributes to identification, analysis, and recommendations of solutions (tools and processes)

Works within a team environment to construct, test and implement solutions

Prepares presentations/findings on projects and activities

Present findings, issues and proposed solutions to various stakeholders

What you bring

Pursuing a post-secondary degree in Industrial Engineering, Business Administration, Statistics, Supply Chain Management, Business Analytics or a relevant discipline

Advanced user of standard desktop tools including MS Word, MS Excel, MS PowerPoint

Advanced SQL experience (professional or in coursework)

Experience with data reporting, visualization & automation tools (Power BI, Tableau, Macro, Python etc.) a strong asset

Working knowledge of MS Access, MS Project, and Visio considered a strong asset

Transportation knowledge, such as domestic transportation, yard management software, rail related knowledge etc. considered an asset

Hybrid

We value flexibility. We have adopted a hybrid work model whereby employees use a combination of working in office and virtually in service of outcomes. Each leader is empowered to decide what work is best achieved in person based on the unique needs of their team.

9. Facility Accounting Intern (4-month contract) - Northland Power Inc.

<https://northlandpower.wd3.myworkdayjobs.com/ExternalCS/job/Careers->

[Toronto-ON-Canada/Facility-Accounting-Intern--4-month-contract-_R-23130](#)

What You'll Do:

As a Facility Accounting Intern, you will work on routine tasks and special projects focused on continuous improvement. Working with experienced CPA's and full-time CPA students, you will be exposed to a wide variety of accounting work including foundational general ledger activities (entries, reconciliations, payments) as well as budgeting/forecasting, public company reporting, and financial systems. You will be challenged to enhance your skills in problem-solving, decision-making, communication and collaboration.

Recent students working with Northland Power's accounting team mention the fun, supportive culture and variety of work projects as highlights they enjoyed during their term. The ideal candidate will be working in support of the Facility Accounting team (operational and project under construction), Financial Reporting team, or the Development team.

CPA Path Opportunity: Northland Power's accounting team runs a CPA Pre-Approved Program for its full time CPA student hires. Although the Accounting Analyst Student role is not specifically pre-approved, experience gained in this role is expected to qualify when submitted through the CPA experience verification program.

Key Responsibilities

Assist in completing day to day processing of transactions to ensure accounting records are maintained in an effective, up to date and accurate manner, which includes completing monthly closing process, account reconciliations, and intercompany settlement.

Support Accounting & Reporting Function for Projects Under Development /Construction.

Assist in updating monthly construction cost model.

Support Facility Accounting team for Operational Assets which includes assisting in preparing various internal or external financial reports as well as the annual facilities' budget process by collaborating with Operations team

Who You Are:

Methodical and organized: You work methodically and relish the opportunity to add structure and order to your work. This will help with the competing priorities you will be managing.

Problem-solver: You proactively identify hurdles and obstacles to your end-goal and don't shy away from working collaboratively to solve those issues.

Collaborative: You are a natural relationship builder and comfortable working with a diverse group of stakeholders at different levels.

A Strong Communicator: You have exceptional oral and written communication skills and are able to articulate your analyses in a clear and concise manner.

Diligent: You have solid attention to detail, and you follow up with others where needed to ensure outstanding information or actions are complete. You are hands-on and will roll up your sleeves to complete deliverables within the required deadlines.

Collaborative: You build relationships, seek diverse perspectives, leverage effective communication, and encourage cross-functional sharing of information.

Qualifications and Experience

Strong academic performance in an undergraduate accounting and finance program and the intent to pursue a CPA designation upon graduation.

Experience working with Microsoft Office (Outlook, Word, PowerPoint) and strong Excel skills.

10. Risk Management Co-op/Internship (Fall 2023) - ONEX

https://boards.greenhouse.io/onexcampus/jobs/5084402003?gh_src=28bcf2133us&source=LinkedIn

THE OPPORTUNITY:

We are looking for summer students to join the Gluskin Sheff as Risk Management Co-op. The term is four months. Successful applicants will have the opportunity to work with risk leadership & senior investment professionals, take on increasing amounts of responsibilities, and actively engaged in the investment decision process.

WHAT YOU WILL DO:

Help monitor and measure the risk levels both at a Fund portfolio level, and at a client experience level

Develop quantitative tools that help generate ideas by using relative value and historical analysis

Build reports to help communicate risk characteristics to the portfolio managers and client relationship managers

Assist in implementing scenario market shocks to test robustness of portfolio construction

Investigate cross-asset relationships, and map how they change throughout an economic cycle

WHAT YOU WILL BRING:

A passion for weighing incomplete information to come up with probabilities across a range of outcomes

Exceptional programming skills in at least one industry standard language such as Python, C#, Java or C++

Strong excel skills, experience in VBA or other programming languages will be helpful

Excellent analytical and quantitative skills, in particular statistics

Ability to communicate effectively with investment professionals and build relationships across teams

Familiarity with Bloomberg is an asset

Great attention to detail

Strong academic standing

11. Portfolio Planning Coordinator - Co-op/Intern Fall 2023 – Definity

<https://careers.definityfinancial.com/jobs/13047746-portfolio-planning-coordinator-co-op-slash-intern-fall-2023>

YOUR NEXT CO-OP PLACEMENT

Work term: Fall 2023

Work term length: 4-month or 8-month or 12-month or 16-month

From classroom to co-op to career, every step of your journey has an impact on your future. That's why it makes sense to choose a co-op placement with a company that offers truly rewarding work and real-life experience. At Definity®, your contributions, creativity, and energy will be put to good use, and you'll get to be involved with initiatives that support our strategic goals and use your skills in a supportive team environment.

If you're looking for a company that takes care of its people — full time, part time, and co-ops alike — and has a track record of doing big things, get ready to love it here.

What can you expect in this role?

As a part of the Technology Portfolio Planning team, you will have a unique opportunity to join a team that supports both technology strategic planning and project delivery. Day-to-day you will collaboratively work with a growing team of Portfolio Managers and Technology Delivery Managers to support our strategic initiatives and processes. The Project Coordinator role is a great way to build your experience in both technology planning and delivery execution, while also introducing you to the modern technology that enables a P&C insurance business. This role reports to the

Director of TS Portfolio Planning which will provide you with the necessary coaching and guidance to shape your work-term experience at Definity Insurance.

What you'll be doing:

Partner with our Technology Delivery Managers to lead small initiatives within the technology portfolio (Cloud Engineering, Infrastructure, DevOps, Contact Centre, and CRM Platform).

Partner with Portfolio Managers to shape future technology discoveries (RFP/RFIs), business cases, cost estimates, and strategies .

Support the Portfolio Planning team through quarterly or annual planning cycles – this may include engaging with TS or business leads to understand and compile new Plan submissions.

Support the Director of Portfolio Planning with ad-hoc executive requests.

Lead our TS Portfolio Intake pipeline coordination and communication with senior Technology and Business stakeholders – this includes maintaining our ServiceNow and JIRA pipeline views.

Creation and/or updating of executive PowerPoint presentations.

Chair meetings, take & distribute minutes to all team members and stakeholders.

What you bring:

Self-driven, able to move tasks & requests forward independently and with personal accountability.

Open to explore new opportunities and responsibilities in unfamiliar domains.

Team player and excellent collaborator, able to both lead & participate to develop solutions with strong customer focus.

Detailed orientated, organized and resourceful.

Adaptive and Agile, able to rapidly pivot your efforts between multiple priorities as business needs change.

Working towards a university degree/college diploma in a technology, business or related discipline with a graduation date no earlier than January 2023.

Previous experience working in a technology solution environment.

Previous experience working in an Agile/Scrum environment.

Proficient in MS Office 365 (Word, Excel, VBA, PowerPoint) and MS Teams.

Experience with JIRA, ServiceNow & Clarity (CA PPM).

Did you know?

We care about our co-ops: Definity's co-op students are considered the best pipeline of talent for our full-time, permanent positions.

We care about students: Definity distributes \$85,000 in scholarships to students across Canada each year.

We care about our community: Definity donates more than \$1 million every year to causes that drive true change in the neighborhoods in which we live and work.

What can Definity offer you?

Meaningful work forwarding our purpose of building a better world by helping our clients and communities adapt and thrive in their hardest times of need.

Culture of accountability, empowerment, and collaboration.

Opportunities to support personal and professional growth through real-life experience and unique learning opportunities. Our Leadership Essentials program builds knowledge and skills to Team Leaders to Directors

Opportunity to join our employee groups - focused on women's empowerment, LGBTQ+, anti-racism and cultural equity, and environmental activism.

Determined to create positive change for our environment, our people, and our communities, now and in the future. Check our ESG work!

Approved by IntWG Mon24Jul23